

# BUILD STUDIOS

# TRUSTEE

2024



**Build Studios** is looking to recruit a new volunteer trustee to our board. We are particularly interested in hearing from prospective trustees with a financial and/or a property background and are looking to recruit a new treasurer following the recent retirement of our long standing treasurer.

## Who We Are

Build Studios is a registered charity, committed to developing a socially responsible built environment sector. We work with our community to improve access and aspiration for young people, through educational programmes and events.

Our workspace company, Build Workspace, provides co-working space for start-ups and small businesses in the built environment sector. All profits fund Build Studios' charitable works.

## Achievements

- For the past 6 years we have delivered educational programmes with the students of Oasis Academy Southbank to learn about the range of careers in the Built Environment. In 2023 we held 14 sessions with 99 attendees.
- We collaborate with members from our workspace to speak to students in schools or to provide 1:1 CV and portfolio reviews for students and young workers
- We have recently launched a new events programme for Students and Young Workers. Alternative Practice provides a platform for young people to host and lead events and workshops on important built environment topics.
- We provide affordable workspaces to sector specific start-ups and charities, alongside business support, alongside business support and networking events.

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## **Role and Responsibilities**

As a trustee of Build Studios, you would be at the forefront of developing a young charity and maximising its social impact. In particular you would:

- Provide strategic direction to the small executive team, supporting with the development of new projects and initiatives.
- Consider the most appropriate use of resources in delivering meaningful engagement with young people and under-represented groups in the built environment sector
- Have oversight of the charity's finances, ensuring prudent expenditure and maximising revenues to support our charitable objectives
- Provide practical support to the small executive team in managing the workspace and running events and social impact programmes, providing expertise, advice and guidance
- Seek opportunities and partnerships to further Build Studios' aims

## **Person Specification**

- An Interest in the built environment and social value.
- An understanding of the commercial property sector.
- Good, general financial management experience (if applying for the treasurer role)
- An accountancy qualification is desirable but not essential

## **Directors will be required to:**

- Sign a Trustee Declaration to confirm their suitability to stand as a Director/Trustee
- Be registered as a company Director with Companies House (liability limited to £10)
- Attend quarterly board meetings (duration 1.5-2 hours)

If you would be interested in an informal conversation about joining the board as trustee, or as a trustee with a specific treasurer remit, please contact Helen Santer, Chief Executive, on [helen@buildstudios.co.uk](mailto:helen@buildstudios.co.uk)